

Ticket Sales

The Pennsylvania National Horse Show Foundation (PNHS), a nonprofit organization in south-central PA, is looking for two to three enthusiastic, detail-oriented candidates to help sell Tickets to the Horse Show; on-site to the public from October 12th to 21st, 2017.

Position Description: The applicants will work with staff members to sell tickets through an online system. One hour, online training session required prior to beginning of position.

This is a hands-on position. Applicant will be exposed to various steps of event planning process as well as retail sales.

Starting Date: October 11th, 2017 orientation

Time Commitment: Daily schedule to be determined between 2 to 3 people. Details to be discussed and scheduled to be determined.

Requirements: Should be proficient in online skills, email, text messaging and Excel and be able to work independently. Individuals should be good at multitasking, interested in event planning and non-profit work, creative and flexible and highly organized. Interest and background in Equestrian events a plus but not necessarily required. Must have a car.

Compensation: To be determined. To include academic credits if desired.

Interested: Email resume and cover letter to Shelly@PANational.org